

# Little Falls Public Library Minutes

Meeting of June 20, 2023

## **In Attendance:**

Chet Szymanski, President

Julie Regan, Secretary

Joan Carrig, Vice President

Frank Mendl, School Board President

Ralph Renzulli, Treasurer

Matt Powers, Trustee

Cheyenne Aney, Library Director

The regular meeting of the Little Falls Public Library Board of Trustees was held in person on June 20, 2023. The meeting was called to order by C. Szymanski at 1:29 pm.

On a motion made by C.Szymanskii and seconded by M. Powers, the minutes of the May meeting were unanimously accepted with the correction that four Dollar General grants were applied for and one was received.

## **Committee Reports:**

**Financial Report:** The Library had a profitable month, taking in \$13,568 in grants. Those grants consisted of \$4700 from the Central NY Arts Council, \$2368 from the NYS Construction Grant, \$4000 from the Elks and \$2500 from Dollar General. Our monthly income was \$20,921 and expenses came in at \$16,523. The result was a profit of \$4,398. This month a payment was made for our annual service contract with Upstate Temperature in the amount of \$2490. Our cash income account is \$20,572 higher than it was in May of 2022 due to the rise of interest rates and a stronger stock market.

**Librarian's Report:** The first meeting of the Teen Advisory Board (TAB) will be held on July 14th. There are currently four teens committed to joining.

There has been interest in a Friends of the Library group. C.Aney is working on the foundational pieces of this group and has asked for input on what the Board would like to see from the group. It was suggested that they run the annual book sale and help with future fundraising. The first meeting will likely be held in September.

A fundraiser called Brews for Books will be held at Rock Valley Brewing on August 18th, with 20% of the sales going to the purchase of online books.

We are waiting for our profile approval with Mohawk Valley Gives. In the meantime, we have decided that our goal will be \$25,000. J.Carrig will attend a

webinar on June 21st regarding this program. She recommended reaching out to M.Babinec and C. Aney said that she would.

With summer approaching, we have noticed a decline in program attendance but are hoping that it increases with our summer reading program.

School field trips to the library are being established. These will run from September to November and will include a tour, a story, and an activity. Library card applications will be handed out along with goody bags.

A patron suggested raising the price for coffee. Currently it is a dollar per Keurig pod. Since February 13th, we have sold 47 pods. After some discussion, it was decided that we will keep the price the same. F. Mendl suggested selling water at \$1 a bottle. It was unanimously agreed to.

The new Patron Code of Conduct was discussed. C.Szmanski suggested making revisions and bridging it to the next meeting. J.Regan suggested removing the word pants and also questioned the statement saying that children under the age of 11 must be picked up by a parent at closing time. M.Powers suggested adding in repercussions so that it is clear what will happen at each offense. J.Carrig reminded everyone that the language should be kept positive. J. Regan added the policy be given out to everyone receiving a library card; J.Carrig noted that it needs to be posted around the library and F. Mendl added that it needs to be on the web page.

C.Writenour is meeting with the Connected Schools group to see about producing some kits centering around social emotional learning.

A discussion was had about outreach and a beginning budget was presented and approved. This included purchasing a pop up shade cover, a wagon of sorts for moving equipment and a banner among other things. J.Carrig suggested we include Alpine as part of our outreach.

**Library and Grounds:** F.Mendl reminded everyone that all exits need to be kept clear in case of an emergency. He asked about the heat and noted it had kicked on recently in the early morning. A discussion was had about the fountain repair and C.Szymanski said he will ask the contractor if he can move the fountain when he is in the city doing other work.

**Grants:** There is no new information on the DRI. There was a question about when we should start the proposal for the project. C.Szymanski will look at the parameters of the DRI and the Construction Grant and see if we can begin the study. The Humanities NY Grant is changing direction. M. Cecconi will take the provided training for the true crime unit and will present that in the future.

There will be no meeting held in July. The next board meeting will be held in the BoardRoom on August 14, 2023 at 3:30 PM.

On a motion made by J.Regan, accepted by C.Syzmanski and unanimously agreed upon, the board adjourned at 2:14 pm.

Respectfully submitted by Julie Regan